Date

From

Full Name of the client

Address

To

**M/s.Alert Insurance Brokers Pvt Ltd.,**

No.12 (Old No.19),1st Floor, Rutland Gate 4th Street,

(St. Opp Taj Coromandel Hotel)

Chennai - 600 006.

Dear Sirs,

**Re: Appointment of INSURANCE BROKER- Mandate**

I am pleased to appoint you as our Insurance Brokers/Consultant for managing all my Insurance related matters.

Thanking you,

Yours truly,

Full Name & Signature of the client